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Galaxy Community Library 2025 Annual Service Report

Prepared by: Galaxy Community Library Office | January 2026 | Sample document, content and data are fictitious

1. Annual Overview

In 2025, focusing on the goals of "convenient borrowing, rich activities, and digital first", Galaxy Community Library extended its weekend opening hours, added two self-service borrowing and returning points, and completed the comprehensive digitization of its collection catalog. The number of visitors to the library and access to digital resources throughout the year hit a record high, and the overall score in the reader satisfaction survey was 92.6 points, an increase of 3.1 points from the previous year.

In terms of service coverage, the library has established long-term cooperation with four primary and secondary schools and two elderly care service centers within its jurisdiction to carry out door-to-door borrowing and reading tutoring; the mobile book bus made 96 trips throughout the year, serving approximately 4,300 residents in remote communities.

2. Main indicators

index	2024	2025	change
Number of visitors to the museum	186,000	213,000	+14.5%
Number of books borrowed (volumes)	94,000	101,000	+7.4%
Digital resource visits	320,000	478,000	+49.4%
Reader activities	186	241	+29.6%
Volunteer service time (hours)	5,320	6,870	+29.1%

3. Key tasks

- The barcode verification and catalog digitization of the 32,000-volume collection have been completed. Readers can check the shelf status online and make reservations to pick up books.
- Permanent activities such as "Weekend Parent-Child Reading" and "Smartphone Class for Silver Age" were set up, and 241 reader activities were held throughout the year.
- The e-journal and audio book platform was launched, and the average monthly visits increased from 27,000 to 40,000.
- Recruited and trained 128 volunteers, and established three volunteer service teams for on-duty, reading and book repair.